

Bathgate Play 'n' Care Club

Behavioural and Discipline Policy.

At Bathgate Play 'n' Care Club we believe that all children using the facility should experience a safe, secure and enjoyable environment where all children and adults are treated with respect.

In order to ensure these aims are achieved staff will encourage children

to treat each other and staff in a respectful manner
to look after facilities and equipment
to share games and include each other in activities
to follow safety rules at all times

Staff should always set a good example in treating children fairly and consistently and by communicating their expectations in behaviour clearly.

A behaviour code will be discussed with children and displayed on the wall once children have agreed the rules.

Discipline.

Should the code of acceptable behaviour not be adhered to or disregarded, the following procedure will be implemented -

1. Staff will speak to child and point out why their behaviour is unacceptable, remind them of the rules and communicate clearly that they expect the unacceptable behaviour to cease.
2. Where a child is continually behaving in an unacceptable manner or misbehaves in a serious way eg. provokes an argument, destroys equipment or threatens anyone, throws a tantrum etc. then staff should speak to the parent of that child when he or she is collected. Staff should also record in incident book that this has been done. The committee or staff liaison officer should also be informed.
3. Should any problems remain unresolved then the committee will be informed and may write to parents and/or meet with them.

In the case of violent and extreme behaviour, staff have the authority to call parents to come and remove the child from the club. The committee should also be informed immediately or as soon as possible in this event. Management Committee.